



# Steps to Becoming a Larimer County 4-H Leader

## Questions? Contact the Extension Office – 970-498-6000

Thank you for your interest in becoming a volunteer with the Larimer County 4-H program. Before that is possible, all of the following must be completed and confirmed:

1. Complete the Larimer County 4-H Volunteer Leader application at [co.4honline.com](http://co.4honline.com) including the background check and three references.



Colorado 4-H Youth Development

Welcome to 4-H Online

Welcome to Colorado 4HOnline

ENROLLMENT FOR THE 2014-2015 4-H YEAR STARTS OCTOBER 15, 2014

ENROLL IN 4-H OR REGISTER FOR AN EVENT USING THIS SITE

NEW FAMILIES	RETURNING FAMILIES	WHO NEEDS A PROFILE
Please visit your County Extension Office before enrolling to find out about all the great things your county 4-H Program has to offer.	October 15 <sup>th</sup> starts a new 4-H enrollment year on 4HOnline! All profiles will change to INACTIVE, you will need to re-enroll for the next 4-H year. Profile items change every year so it is important that everyone (youth and adults) update their profile before submitting.	ALL 4-H Members and Volunteers need to complete both a family and individual profile for membership and to be able to register for events. For questions or problems with 4HOnline, please see the online HELP page for assistance.

Having problems with 4HOnline using Internet Explorer? *Firefox Mozilla or Google Chrome* might work better in using this program. If you are a Mac/Apple user, verify you have all of your updates current.

Download the 4-H Family Help Sheet for enrollment instructions.

- I have a profile
- I need to setup a profile
- I forgot my password

Email:

Password:

Role:

Login

[Contact Us](#) | [Privacy Policy](#) | [Refund Policy](#)



REFERENCES \*Note: 2 Positive References are required

Please list 3 people who are familiar with your character as it relates to working with youth. (Do not include family members) References should have known you for at least two (2) years. Each will be contacted by email or phone and asked to respond to a short questionnaire. All responses will be confidential.

Reference #1

Name:   
Email Address:   
Phone:

Reference #2

Name:   
Email Address:   
Phone:

Reference #3

Name:   
Email Address:   
Phone:

2. Receive two positive references from among three **non-family** members who have known you for at least two years. **Please fill out all lines & notify them that we will be contacting them.**

Over...

3. **Online Leader Training** – Email Pam at the Extension Office [heeneyps@co.larimer.co.us](mailto:heeneyps@co.larimer.co.us) for training module instructions.
4. Retain a copy of the certificate of completion and forward to Pam.

5. **Time Sensitive.** Complete the Background Check. **Please use full legal name.** You will be notified by the Extension Office when your name has been submitted for a background check. Within three to five days you will receive, and are required to respond to, an email from HireRight Customer Support. You will be directed to click on the secure link and provide the information for your background check to be completed within **five** days. **If you fail to complete the background check in 5 days, and we have to re-submit the request, you will be subject to a \$45 fee.**

**You are not an authorized Larimer County 4-H leader until all steps are completed and confirmed. Do not work directly with youth until you are authorized to do so. If anything should happen, you are personally liable unless you are an authorized leader. When you are an authorized leader and are not negligent, you have liability protection provided by Colorado State University.**